



भा. कृ. अनु.न. - राष्ट्रीय मिथुन अनुसंधानु केंद्र
ICAR – NATIONAL RESEARCH CENTRE ON MITHUN
मेड्जीफेमा, दीमापुर–797106, नागालैंड (भारत)
Medziphema, Dimapur-797106, Nagaland (India)



F. No. NRCM(S)374/2016

Date: 03.10.2016

LIMITED TENDER ENQUIRY

Sealed Quotation for supply of GI Sheets, Barbed wire and Fire Extinguishers are invited with complete specifications in the prescribed format (Annexure – A) *on or before 24th October 2016*. The details such as specification, Annexure, terms and conditions, can be downloaded from the institute website: www.nrcmithun.res.in

Administrative officer
For and behalf of Director



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TERMS AND CONDITIONS

1. Competitive rates are invited from the reputed /authorized distributors/dealers in the line.
2. Separate tender should be submitted for each items.
3. The tender should be submitted in two covers; One super-scribed “**Technical Bid**” and the Second super-scribed “**Financial Bid**”. Both the envelopes should be put in another envelope and this envelope should be properly sealed and super-scribed “**Quotation for (Name of the items.....) due on 24.10.2016” upto 1430 hours**”. Technical Bid envelop should contain all the required documents, tender fee Demand Draft/EMD Damand Draft and duly filled in and signed Technical bid form (**Annexure - A**) and Financial Bid envelop should contain only the duly filled and signed, Financial Bid form (**Annexure - B**). Technical Bid and Financial Bid shall be opened separately. No indication of the Prices should be made in the Technical Bid. While submitting the tender document, the tenderer should specifically sign on each page of the tender document.
4. Tenders are to be dropped in the tender box kept outside the Stores Section of ICAR-NRC on Mithun or may be sent only through Speed Post. The closing time and date for acceptance of tenders will be **1430 hours of 24th October 2016**. The tenders will be opened on the same day in the Meeting hall of the institute at **1500 hours** in the presence of such tenderers who may wish to be present at the time of tender opening.
5. Stores to be supplied must be exactly in accordance with the specifications of our supply order, failing which the supply will be summarily rejected and the agency will have to lift the defective stores at their own cost.
6. Rates should be quoted separately for the different specifications as mentioned in the prescribed format (**Annexure - A**), duly enclosed.
7. Late/delayed, unsigned, unsealed, overwritten quotations submissions will be summarily rejected.
8. Tenders can either be dropped in the Tender Box kept outside the Stores Section of ICAR-NRC on Mithun or may be sent through Speed Post. The closing date and time for acceptance of tenders will be **24.10.2016 upto 1430 hours**.
9. Copy of all the documents towards the proof of authorization – cum – registration must be attached.
10. The tenders will be opened on the same day in the Meeting hall of the institute at **1500 hours** in the presence of such tenderers, who may wish to be present at the time of opening.
11. This office reserves the right to accept or reject any or all tenders without assigning any reason thereof.
12. Decision of the Director, ICAR-NRC on Mithun, Medziphema will be binding on either sides.

ADMINISTRATIVE OFFICER
For and behalf of Director



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ANNEXURE – A
(Technical Bid)

Details of the Agency/firm

Name of the Firm		
Full address with Tele No., Fax No., e-mail		
1.	PAN No.	Attached certified copy as Annexure – 1
2.	TIN/VAT Registration No.	Attached certified copy as Annexure – 2
3.	Bank details for E-payment : (i). Name of the Account holder/firm/contractor (Payee's Account Name)..... (ii). Nature of Account (saving/current) (iii). Name of the Bank (iv). Bank Account No..... (v). Branch Address (vi). IFSC Code of Bank/Branch	Attached certified copy as Annexure – 3
4.	Proprietary Certificate /Authorized dealer certificate	Attached Annexure – 4

Sl. No.	Name of the item	Specifications	Quantity	Brand
	GI Sheet	Standard quality of the following size: Length Size 40 ft., width 20 ft Length 12 ft width 3 ft	50 bundles	
	Barbed wire	Standard quality	500 bundles	
	Fire Extinguisher	ABC fire extinguisher with pressure meter gauge installed in the cylinder Capacity : 4/5 kg	25 nos	

Certified that the terms and conditions are acceptable to me and I will abide by the rates offered for the period of contract. Further, I declare that the documents and papers submitted with this tender are genuine and if found false, I shall be liable for the decision taken by the competent authority for that reason.

Signature of the Tenderer



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ANNEXURE – B
(Financial Bid)

Sl. No.	Name of the item	Quoted Unit		Total amount Rs.
		In words	In figure	
1.	GI Sheet			
2.	Barbed wire			
3.	Fire Extinguisher			

We agree to supply the above goods and allied services. We confirm that the same will meet the description, specification and other technical details as required in the tender enquiry.

We confirm that we agree to all other terms & conditions of your tender enquiry including the terms of delivery, period of delivery and warranty provision.

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tendered desires to put some additional/modified stipulations, terms and conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for _____ days after the date of opening tenders.

(Seal of the tendering firm)

(Signature, name and designation of the authorized executive of the tendering firm)

Date:

Place:

For and on behalf of.....

(Name and address of the tendering firm)



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CHECK LIST

Sl. No.	Document/Information required	Page No.
1.	EMD	
2.	Tender Fee if downloaded from website	
3.	Details and specification of goods to be supplied	
4.	Trade License No.	
5.	Service Tax Registration No. (Attach copy of document)	
6.	TIN Number	
7.	Manufacturing certificate if bidder is manufactures.	
8.	Duly completed Questionnaires.	
9.	Validity of bids	
10.	Proving company's registration	
11.	Previous experience	
12.	Tax registration	
13.	PAN Number	
14.	CST No.	

Signature of tenderer