



भा. कृ. अनु.न. - राष्ट्रीय मिथुनसंधानुकेन्द्र
ICAR – NATIONAL RESEARCH CENTRE ON MITHUN
मेड्जीफेमा, दीमापुर-797106, नागालैंड (भारत)
Medziphema, Dimapur-797106, Nagaland (India)



F. No. NRCM(S)425/2018

Date:15.11.2018

NOTICE FOR ANNUAL RATE CONTRACT

Sealed Quotation for printing of **flexes** are invited from registered/licensed firms/vendors in **two bid system**. The detail specifications, Annexures, terms & conditions etc, can be downloaded from the institute website: **www.nrcmithun.res.in**

Last date for receipt of tender is 07.12.2018 upto 2:30 P.M.

Asstt. Administrative officer
For and on behalf of Director

TERMS AND CONDITIONS

- 1 (a) The rates should be quoted F.O.R. Medziphema basis.
(b) Sample for quality may kindly be provided along with the quotations.
2. The Earnest Money Deposit (EMD), of Rs.4000/- (Rupees four thousand) only in the form of DD in favour of the Director, NRCM payable at SBI, Medziphema Branch must be submitted along with the technical bid, failing which the proposal shall be rejected. No interest is payable for the EMD deposited. The EMD deposited is liable to be forfeited, if the tenderer withdraw or amends or impairs or derogates from the tender in any respect within the period of validity of their tenders. If the successful tenderer fails to furnish the performance security as required in the contract within the stipulated period, the Earnest Money shall be liable to be forfeited. EMD of the unsuccessful tenderers shall be returned after finalization of the tender.
3. The centre is registered with the Department of Scientific & Industrial Research (DSIR) for purpose of availing customs duty exemption in terms of Government Notification No 51/96-Customs dated 23 July 1996 and Central Excise Duty Exemption in terms of Government Notification No 10/97- Central Excise dated 1 March 1997.
4. **Rates of sales Tax and other taxes leviable should be indicated in clear terms separately. Sales Tax Registration Number both under state and central Tax Act/Rules should be specifically indicated. Form of certificate, Rule 12(1), Gazette No 40, Section 8(5) will be issued by the centre for availing the discount @ 5% in sales Tax rate. No 'C' or 'D' form is issued by the Directorate.**
5. Unless otherwise mentioned in the quotation, it will be presumed that the quoted rates are inclusive of all taxes/levies and free delivery at our office.
6. In all matters of disputes the decision of the Director of this Directorate shall be final and binding on the tender.
7. Payment will be made within reasonable time say within 30 days after the receipt of material/stores in good condition at this Institute. **Since the mode of payment will be e-payment system hence Bank Account Number, Address and IFSC code number of Bank must be mentioned in the bill/invoice.**
8. **Quotation should be sent in a sealed covered BY REGD. POST/ SPEED POST/COURIER/UPC ONLY** and the covering containing Quotation **for Printing of Flexes ICAR-NRC on Mithun, Nagaland Due on 07.12.2018.** Quotation received in an unsealed cover or received after the due date and those which are ambiguous are liable to be rejected.
9. In case the quoted is under the running rate contract concluded by any other Govt. Agencies copies of rate contract may also be enclosed with your quotations. Your willingness to supply store on the basis of rate contract may also be submitted.
10. Merely participation in the bid will not qualify a firm for claiming the work.

11. Preference will given to the firm having experience with Central/State Govt.

11. This Director, ICAR-NRC on Mithun reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.

Assistant Administration Officer



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ANNEXURE – A

(TECHNICAL BID FOR PRINTING OF FLEXES)

(To be kept in separate envelop)

1. Name of the firm :

2. Full address with Tele No. Fax No. e-mail :

1.	EMD – Rs.4000/- (Rupees four thousand) only	DD No.....dtd.....
2.	PAN No.....	Attached certified copy as Annexure -1
3.	GST No.....	Attached certified copy as Annexure – 2
4..	Firm Registration/Licensed No.....	Attached certified copy as Annexure – 3
5.	Are you currently registered with central/State Sale Tax Department? If so, indicate the date up to which your registration certificate is valid and whether there is any monetary limit on your registration	Attached certified copy as Annexure – 4
6.	Bank details for E-payment : (i). Name of the Account holder/firm/contractor (Payee's Account Name)..... (ii). Nature of Account (saving/current)	Attached certified copy as Annexure – 5
	(iii). Name of the Bank..... (iv). Bank Account No..... (v). Branch Address..... (vi). IFSC Code of Bank/Branch.....	
8.	Compliance report	Attached as Annexure – 7
9.	Detail of turnover of last 3 years	Attached as Annexure - 8
10.	User list should be submitted	Attached as Annexure – 9

1. I/We have accepted all terms and conditions and instructions given in this tender form issue by ICAR-NRCM, Medziphema.
2. The words “**TECHNICAL BID**” for printing of “**Flexes**” should be written clearly and prominently on this envelop along with Tender Number & Date of Opening.

Place:

Date:

(Signature of the Tenderer with seal)



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ANNEXURE – B

FINANCIAL BID FOR PRINTING OF FLEXES
(To be kept in separate envelop)

1. Name of the firm:.....
2. Full address with Tele No. Fax No. e-mail.....

Sl. No.	Item	Rate should to be quoted in per sft.
1.	Flexes with iron Stand (colour)	
2.	Flexes without iron stand (colour)	
3.	Flex Hoardings (colour)	
4.	Backlit flex banner (colour)	

1. I/We have accepted all terms and conditions and instructions given in this tender form issued by ICAR-NRCM, Medziphema.
2. The words “FINANCIAL BID” for supply of “PRINTING OF FLEXES” should be written clearly and prominently on this envelop along with Tender Number & date of opening.

Place:

Date:

(Signature of the Tenderer with seal)

FORM OF AGREEMENT

EXECUTION OF AGREEMENT FOR ANNUAL RATE CONTRACT OF PRINTING WORKS.

On this day _____ of _____ 2018 the agreement is made between the Director, ICAR-NRC on Mithun, Medziphema, Nagaland as 1st party & M/s. _____ as 2nd party.

1. WHEREAS the printer has agreed with ICAR-NRC on Mithun, Medziphema, Nagaland to take-up the printing of flexes as per the rates approved quoted for vide their tender No. _____ dated _____. The rate schedule is attached herewith. The work order will be issued to the printer as and when required within the period of contract at the approved rates.
2. The period of contract for 01(one) year will be from the date of execution of this agreement i.e. from _____ to _____. The period may be reduced/extended as per requirement & satisfactory performance of the 2nd party. The payment will be released after satisfactory completion of each work ordered for.
3. The Printer should execute the work with great promptness, accuracy to the satisfaction of the Director, ICAR-NRC on Mithun, Medziphema, Nagaland & will complete the work as per desired specification, design etc. within the period as mentioned in the work order.
4. The contract made with the printer may be terminated at any time if any of the work awarded to them is not upto the satisfaction of the competent authority.
5. The manuscript & CD of the materials will be collected by the printer/firm from ICAR-NRC on Mithun, Medziphema, Nagaland after getting the work order & will have to show the proof to the concerned officer & get it corrected if any before final printing is made.
6. The security money of ₹..... (Rupees) only deposited vide demand draft No. _____ dated _____ will be refunded after satisfactory completion of contracted period of 01 year & no interest thereon will be paid by the ICAR-NRC on Mithun, Medziphema, Nagaland. The security money will be forfeited for non-completion of work satisfactorily.
7. The printing work should be in good quality & the materials used for printing as well as photographs etc. should also be of good quality as per Job requirement .The paper quality will be as per the samples given by the 2nd party alongwith the tender.
8. Time & again if required for discussion & collection of materials etc. related to printing works awarded, no transportation will be allowed to the printer.
9. Income tax etc. as applicable will be deducted at source from the claim of the printer.
10. Any dispute arising out of this contract will be within the Dimapur jurisdiction.
11. All the ICAR-NRC on Mithun printing works are time bound. The printer has to complete the work within a stipulated time mentioned in the order letter of each job.
12. The Director, ICAR-NRC on Mithun, Medziphema, Nagaland reserves the right to terminate the contract at any time without assigning any reason thereof.

Signature of the Director (1st party)
(ICAR-NRC on Mithun)

Signature of (2nd party)
(Contractor)

Witness:
1.

Witness:
1.